



Town of Arlington, Massachusetts
730 Massachusetts Ave., Arlington, MA 02476
Phone: 781-316-3000

webmaster@town.arlington.ma.us

Library Trustees Minutes 06-11-2002

Robbins Library Board of Trustees
June 11, 2002

Call to order

Ms. Radochia called the meeting to order at 7:35 PM. Attending were trustees David Castiglioni, Katharine Lawrence, Barbara Muldoon, Frank Murphy, Joyce Radochia and Susan Ruderman. Patricia Deal was absent. Also attending were library director Maryellen Loud, assistant director Cynthia Diminture and Nancy Gentile, Head of Adult Services.

Approval of Minutes

The minutes of the May 14th meeting were approved as written, on a motion by Ms. Lawrence; seconded by Mr. Murphy. Passed unanimously.

Communications

The trustees received an invitation to a "going away" party for Keith Michael Fiels, who is leaving his job as head of the Massachusetts Board of Library Commissioners to become head of the American Library Association. Notice was received of the retirement of longtime library employee William Flaherty. He has been a library assistant since 1973. The trustees will present him with an engraved clock as a retirement gift. A patron, Jamie Sieger, sent a follow-up letter to Ms. Loud thanking her for her efforts in regard to curtailing the noise in the library.

Robbins Print Collection

Nancy Gentile attended to report on the status of the Robbins Print Collection project. She explained the storage options and associated costs. She presented three different scenarios for storage. These include various combinations of library storage, climate-controlled art storage and air-conditioned self storage. Many questions were raised and a lengthy discussion took place about these options. Discussion also continued about the possibility of hiring a curatorial assistant to do further work with the prints. No votes were taken but a sub-committee was established consisting of Mr. Murphy, Ms. Muldoon and Ms. Gentile. They will do site visits to storage facilities and make a recommendation to the full board regarding storage and the hiring of a curatorial assistant at the August meeting.

Additional Robbins Print Collection expenses -- FY02

Ms. Muldoon made a motion; seconded by Mr. Castiglioni to use unencumbered monies in the Robbins Art and Print funds to pay for supplies (\$200), accessionist (\$168) and an assistant to process prints for storage (\$514). Passed unanimously.

Preliminary Discussion of FY03 Administration and Trustee Objectives

Ms. Loud distributed a copy of the long-range plan activities for FY03. She stated that other activities would be to complete the Preservation Plan, review and update security procedures and work on several building projects. The

department heads will use the long-range plan to prepare goals for next year, which will be incorporated into the Administration goals and objectives. At the August meeting, the trustees will review their goals.

FY03 Russell Fund Budget Allocations

Mr. Castiglioni gave the report of the Russell Fund. There is approximately \$1,068 left to spend from the FY02 allocation. The allocation for FY03 will be \$30,000 and Judi Paradis and Marianne Uttam have submitted a proposal commensurate with this amount. A motion to approve the proposal was made by Mr. Castiglioni; seconded by Ms. Lawrence. Passed unanimously.

A letter was received from the Arlington Family Connection thanking the trustees for the Russell Fund and suggesting future programming.

Author Program

No response has been received from Elizabeth McCracken. Mameve Medwed was suggested as the alternative. Ms. Loud will contact her.

Election of Officers

The nominating committee of Mr. Castiglioni and Mr. Murphy presented the following slate of officers for consideration:

Chair -- Joyce Radochia
Vice-Chair -- Frank Murphy
Trust Fund Liaison -- Barbara Muldoon
Russell Fund Liaison -- David Castiglioni

Mr. Castiglioni moved to approve the slate as presented; seconded by Ms. Ruderman. Passed unanimously.

Mr. Murphy suggested updating the by-laws of the Board of Trustees. The nominating committee will meet with Ms. Loud about this. Discussion could take place at the September meeting.

Adjournment

The meeting was adjourned at 9:50 PM on a motion by Ms. Ruderman; seconded by Ms. Lawrence. The next meeting will be held on **Tuesday, August 20th at 7:00 PM.**

Respectfully submitted,

Cynthia Diminture